



# Artisan Application

PLEASE READ FULLY BEFORE SUBMITTING

## INFO ABOUT HOW THE STORE WORKS

Ice Aged Treats provides a platform for small businesses to rent a space in our retail setting in the Yonge St/First Street location to showcase their talents and sell their products. You earn 100% of your sales, paid out on the last day of that month. Sales are tracked through a hard copy book in the store. Each sale is recorded under the business's vendor code.

Should your business be required to collect tax, you are responsible for the collection and remittance of all applicable provincial and/or federal taxes in connection with any sale of the goods or products. For greater clarity, when Ice Aged Treats processes a sale for you we will NOT be adding any taxes to the sale price of your products. The prices of your products should include the amount of sales tax that you are charging and remitting to the CRA.

Applications will be accepted on a variety of things including, but not limited to: Quality of your product, your products uniqueness, the overall appeal of your branding, and your engagement on social media. Filling out this application is not a confirmation of your approval. This application is intended to express your interest in becoming an artisan at Ice Aged Treats.

Once your application is approved and we receive your first payment of first & last, this document becomes the legal binding contract between you and Ice Aged Treats and you are adhering to Ice Aged Treats' terms and conditions. You will have 48 hours to pay your first invoice or make contact with us regarding the payment, or the offer to join the store becomes void. \*Payments are non-refundable in the event that you decide to not move into the store at which point the contract becomes void\*

## MEMBERSHIP TERMS

- When you first become a member, you will commit to a minimum 6 month term with us and will be required to pay the first & last month membership fee upon acceptance. This payment is applied to your first month & last month in the store.
- All move ins take place on the first day of each month.

- We require a minimum of 30 days notice to end your contract with us. This notice must come before the 1st of the month. If you provide this notice after the first day of the month you will be required to commit to the rest of that month and the following month.
- All move outs take place on the last day of each month.
- Terms cannot be ended during the months of December or January.
- Ice Aged Treats can terminate your contract at any time without notice, in it's sole discretion.

## RENT

- Membership fees are always due in full on the last day of each month for the next month.
- Late payment will result in a late fee of \$15 for the first day, and an additional \$5 per day thereafter.
- Ice Aged Treats reserves the right to hold your payout in the event that you have not paid your membership fees.
- Ice Aged Treats will provide you with a minimum 60 days written notice of any increased to membership fees.

## YOUR COMMITMENT TO ICE AGED TREATS

- You are responsible for delivering your products to Ice Aged Treats and preparing the products in your display including proper labeling with your vendor code & price.
- You are to update all inventory directly before the items are brought into the store for restocking.
- You are responsible for stocking your display space and overstock space at the beginning of the agreement and must keep your display stocked to a minimum of 50% capacity at all times.
- You commit to coming to the store to monitor your space at least once a month. Regular store visits are important for the overall integrity of your products, it allows you to see what is working, try something new or just chat with staff about their feedback.
- You commit to actively promoting your products and Ice Aged Treats on your Instagram and/or Facebook account, regularly tagging Ice Aged Treats in your posts and use Ice Aged Treats promotional graphics on your own social media sites. In addition to the marketing endeavors by Ice Aged Treats, you commit to LIKE and FOLLOW Ice Aged Treats - Facebook and Instagram pages.
- Social sharing is essential to increase public awareness so that people can shop your products at Ice Aged Treats – customers need to know where they can shop your products.

Lack of involvement in the store hurts not only your small business but the overall look of the store.

We do not promise sales – you need to work hard to promote your business, just like we do to promote Ice Aged Treats. There are regular ebbs and flows to retail, you will have great weeks and not so great weeks. Know your audience, the prices you have in some locations may sell the same in other locations. We will help in any way we can, and will regularly re-share your tagged posts to our social media. But the hard work has to come from you!

## OUR COMMITMENT TO YOU

- Dedicated staff that will educate customers about your products.
- General cleaning and upkeep of your space.
- Bagging and packaging of goods sold.
- On time, Monthly payout of sold items.
- Overstock space, free of charge (you supply one bin)
- Regular reposting of your social media posts when tagged appropriately.
- General merchandising of your products within the store and features on our social media.

We genuinely care about you and your small business. We are committed to the safety of your products, however Ice Aged Treats or Members of the team will not be held responsible for any damage or theft that occurs while your products are in our care.

## GENERAL INFORMATION

Ice Aged Treats will have content or liability insurance. Ice Aged Treats does not assume responsibility nor liability in the event of fire, theft, breakage, or any other damage to your merchandise or property.

You are responsible for obtaining the applicable business liability insurance and certifications applicable to your business and the products you sell. All property loss and/or damage and/or theft and/or liability as it relates to your products are the sole responsibility of you and it is your sole responsibility to obtain and be in possession of your own content and liability insurance policies.

Just as you are entering into a partnership agreement with us, we have entered into a partnership with the Owner of the building. We have certain rules and regulations we need to follow to maintain a good relationship with the building and you will be expected to follow these rules and regulations.

Upon acceptance into Ice Aged Treats, you agree to the release of your name/business name and or photographs for use in any current or future promotional publications, website, social media, advertising, etc.

You are responsible for having the correct information on your product tags, including the price & vendor code. Should you have the wrong price on your item - the customer will pay that price. If an item is found without a price - it will not be sold. It will then be put in a "Lost & Found" bin if whomever is covering the store does not know which shelf the item belongs to. If you find items not sold or missing from your shelf - please check this bin!

You understand that Ice Aged Treats reserves the right to move your space / products to contribute the overall appeal and flow of the store. We have the authority to remove unsafe items or display supports from your space.

Our store policy is that we do not offer returns or store credits. We will honor any specific exchanges that you have for your business as long as we have very precise information for this when you fill out your business information.

If you sell food of any kind (for humans or pets), you will need to provide proof you are inspected by the Health Unit & everything must be prepackaged & dated (best before date or date packaged) before coming into the store.

Business Name \_\_\_\_\_

Full Name \_\_\_\_\_

Email \_\_\_\_\_

Phone Number \_\_\_\_\_

Where Are You From \_\_\_\_\_

#### Tell us about your business

We want to know all about your business. Tell us how long you have had your business and why/how you got started. Tell us why what makes your product stand out from the rest. Why did you create your product? What is the purpose of your product?

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Please list the products with descriptions of the products that you would like to sell in the store. Be specific. Your acceptance will be for the items that you have listed. Should you wish to sell something outside of what you have been accepted for once accepted you will need to have it be approved before you bring it into the store.

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Social Media Handles - you should have at least 1 active social media account that we can tag you on.

List your social media platforms here. Copy and Paste your URL's. You need to use at least one form of social media. (e.g. Facebook, Instagram, etc.)

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## SPACES

We have different space options available to suit your small business needs.

Your products must fit within the space you have chosen and within the dimensions we have provided.

You are free to use additional displays within your space to showcase your product (eg: jewelry display, risers, holders)



**Ice Aged Treats**  
ARTISAN MARKET

**STARTER SPACE**  
**1-2 Shelves**  
**= \$50**

Each shelf will be rotated on a regular basis. If you on the top shelf for a month, you will find yourself on the middle or bottom of the next month.

**Ice Aged Treats**  
ARTISAN MARKET

**TOP TIER**  
**The Bookshelf**  
**= \$110**

You can utilize the 5 shelves plus the top of the bookshelf. Your bookshelf may rotate with another vendor to provide a new look of the store per month.

Which option would you prefer? - Circle your choice.

- Starter Space
- Top Tier

## ADDITIONAL QUESTIONS?

We generally will answer these questions once you have been accepted. Most things can found on our website or in this form. Should you have a question that you would like answered before being accepted please reach out to us on social media.

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Product Category - Circle your choice.

- Art - Drawings, paintings, prints
- Body - bath, cosmetics, skin care
- Candles
- Ceramics/Pottery
- Clothing & Accessories
- Food - Baked Goods
- Food - Chocolate
- Food - Jams/Honey
- Glass - Stained/Painted
- Glassware/Mugs
- Handbags
- Home Decor
- Jewlery
- Knit/Crochet
- Cricut
- Pet Items
- Signs
- Woodwork
- Other....

I have read and fully understand the terms, conditions and policies contained within each section of this application and agree to abide by them should I be accepted as an Artisan in Ice Aged Treats. - Circle your choice.

YES NO

I understand that this document only becomes legally binding if I am accepted as an Artisan in Ice Aged Treats and I have made my first payment. - Circle your choice.

YES NO

I am at least 18 years of age. - Circle your choice.

YES NO

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Signature

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Date